

DIRECTOR OF PUBLIC FACILITIES

Chautauqua County Government is recruiting for this executive level Department Head position. The Director is appointed by and reports to the County Executive. This is an important management position involving responsibility for planning and carrying into operation all of the aspects of a complete public facilities program. General direction is received from the County Executive, the County Legislature and from the Public Facilities Committee, which passes upon programs and policies. Direction is exercised over all employees and functions of the Public Facilities department. The office is located in Falconer, New York.

Typical Work Activities:

Administering professional engineering, surveying, and other related engineering or architectural services for the county;
Supervise the design and construction of capital projects;
Review and approve construction plans and documents for infrastructure improvements;
Review and approve ROW acquisitions;
Prepare and evaluate annual budget and capital improvement estimates;
Review and approve payment for all capital improvements;
Evaluate personnel needs and make appointments;
Represent the department in legislative needs;
Assist other county departments with engineering needs;
Confers with State, Federal and local officials on highway and airport issues.

Candidates for consideration should have graduated from a recognized college or university with a bachelor's degree in Business Administration or Civil Engineering and have seven years of progressively responsible professional experience in the field of construction and maintenance management in a public works program, airport, or in other related public facilities; or a satisfactory equivalent combination of experience and training sufficient to indicate ability to perform the duties of the position. **Strong preference for candidates that are licensed and registered by the State of New York as a Professional Engineer (PE).**

A competitive salary and benefit package is offered commensurate with qualifications, education and experience.

Application review will begin on June 15, 2018.

Interested candidates should complete a Chautauqua County Application for Employment form (available on this website) and mail it to:

Chautauqua County Department of Human Resources
Gerace Office Building
3 North Erie Street, Room 144
Mayville, New York 14757
Equal Opportunity Employer