#### Minutes

# NORTH CHAUTAUQUA COUNTY WATER DISTRICT BOARD Thursday, October 17, 2019, 4:00 p.m. Fireside Manor Restaurant 5377 W. Lake Road, Dunkirk, NY 14048

Chairman Steger called the meeting to order at 4:10 p.m.

The roll was called and a quorum was present.

**Members Present**: Don Steger, Richard Purol, Dan Schrantz, Dave Hazelton, Brian Purol, John Walker, Richard Frost, Jay Warren

Members Absent: Terry Niebel

Others: Kathy Tampio, Nate Aldrich, Randy Woodbury, Art Miller

MOVED by Schrantz, SECONDED by Frost, the minutes of 9/19/2019 were approved as presented by unanimous vote.

**Privilege of the Floor -** No one spoke at this time.

**Communications** – None

### **Old Business**

- 1. **Fredonia Interconnections** no new communication from Mayor Landis and Board of Trustees.
- 2. Amendment to the Water Purchase/Supply Agreement with the City of Dunkirk no additional communication has been received from Mayor Rosas. Randy Woodbury reported that the Mayor is pushing City Attorney Morrisroe to continue working on the amendment.
- 3. **RFP** Financial Services for EFC Grant After communication with Jeff Smith of Municipal Solutions it was determined that he never received the first RFP due to an incorrect email address. The NCCWD Board was polled and responded that another RFP will be issued and has been issued by the County with proposals due by October 23, 2019.

### **New Business**

 MOVED by Warren, SECONDED by R. Purol to authorize payment of CPL Invoice #64507 for professional services per Contract 16-01-01 in the amount of \$63,350.00.
 Unanimously Carried

# **Reports**

1. Financial Report and Administrative Update – Kathy Tampio

# **NORTH CHAUTAUQUA COUNTY WATER DISTRICT - Financial Report**

Prepared by Kathy Tampio

10/16/2019

## **CAPITAL PROJECT EXPENSE**

VENDOR	Contract Amount	Expense to date	DESCRIPTION
72.12 6.1	\$	\$	5200
CPL-3RD amended	1,372,902.00	1,012,492.00	Professional Services - Engineering
Chaut. County		\$	
Engineer		20,100.22	Professional Services of Paul Snyder
		\$	
CSX		6,850.00	Permit Fee
		\$	
CSX - Engineer fee		25,130.84	Inspection Fees per Agreement
No fell Contlored		\$	Decreit For
Norfolk Southern		12,500.00	Permit Fee
Norfolk Southern		\$ 11 421 94	Engineering/inspection foos
Norioik Southern		\$	Engineering/inspection fees
NYS DEC		220.00	Base permit fee
NISDEC		\$	base permit ree
National Grid		3,300.00	Permit Fee
		\$	remittee
Empire State Development		\$ 250.00	Grant application fee
Development		\$	Grant application ree
Chaut. County		913.90	Map & Plan amendment printing
Chaut. County		\$	Map & Plan amendment mailing
Chaut. County		5,797.73	postage
		\$	pootage
Observer/P-J		54.27	Legal Ads - Notice required by NYS DEC
•		\$	, ,
Observer/P-J		117.90	Legal Ads- Map & Plan amendment
		\$	
Brocton Village		63,560.25	Capital Project Overrun Reimbursement
		\$	
Brocton Village		273,850.07	Capital Lease - EFC Loan Debt Service
	\$	\$	
Contract 8 - 716	1,367,675.00	1,278,129.50	Contract 8 - Sheridan Water Main const.
	\$		
Contract 5 - DJM	521,000.00		Contract 5 - meter vaults const.
Donaldali II e di teri	\$	\$	
Dunkirk Upsizing	271,000.00	271,000.00	
ESD GDA Fee	\$	\$ 10.294.10	
ESD GDA FEE	10,384.19	10,384.19 \$	
TOTAL CADITAL EVDENCE TO DATE		-	
TOTAL CAPITAL EXPENSE TO DATE		2,996,082.71	

**PENDING** 63,350.00

**EXPENSE** 

\$ 63,350.00

### County Interim funding - Capital - CC RES 236-19 extended up to \$4mil to 12/31/2020

NCCWD 2019 OPERATI	NG BUDGET		
		\$	
Expense	.4 Contractual	391,529.04	Water Purchases - City of Dunkirk
		\$	
		9,396.92	CBI Water Works O&M
		\$	
		469.00	Payroll Allocation-Admin
		\$	
	TOTAL EXPENSE	401,394.96	
		\$	
Revenue		189,947.58	CBI Water Works
	-	T .	
Outstanding Revenue	CBI Water Works	\$ 165,257.29	1st quarter 2019
	221 11 31 30 11 31 10	\$	
		156,963.37	2nd quarter 2019

## 2. <u>Capital Project Construction Update</u> – Richard Purol

- Meter Pit at Athenex location has been completed
- Meter Pit on Vineyard drive is in process
- Town of Dunkirk 8" water main on Newell is in process
- Town of Dunkirk 12" water main installation won't be started until early 2020

322,220.66

**TOTAL DUE** 

#### **Discussion:**

Discussion was initiated by Dave Hazelton regarding CBI Water Works cash flow issues and resolving suspected water loss within the municipal systems. Dan Schrantz provided an update on activities to address the water losses – installed new main water meter at A. Sam & Son, isolated Route 5 to investigate possible water leaks that may be occurring in service lines prior to residential meters, replaced a defective water meter at Shorewood golf course and continued discussion with Eric Wies (CPL) and Rural Water to determine where significant leaks may be located.

# MOVED to Adjourn by Frost, SECONDED by B. Purol *Unanimously Carried*

The meeting ended at 5:00 p.m.

Respectfully Submitted,

Kathy Tampio, Clerk, Chautauqua County Legislature/NCCWD Administrative Coordinator

• Next meeting – November 21, 2019, 4:00 pm, Fireside

# Minutes Approved 11/21/2019