

# Chautauqua County Ethics Board Meeting Minutes

DATE: September 14, 2017

LOCATION: Room 331, Gerace Office Building, 3 N. Erie St., Mayville, New York 14757

TIME: 3:05 p.m. to 4:00 p.m.

MEMBERS PRESENT:

Susan Dilks  
John Lloyd  
Rose Sebouhian  
Mary Kay Szwejbka

MEMBER ABSENT:

Ben Webb

OTHERS PRESENT:

Amanda Gallagher (Office of the County Executive)  
Greg Rater  
Kristen Wright (County Attorney's Office)

CALL TO ORDER:

Rose motioned to open the meeting at 3:05 p.m., seconded by Mary Kay. Motion carried with all members in favor.

PUBLIC NOTIFICATION:

Amanda confirmed proper public notification was completed as the legal notice for today's meeting was published in The Post-Journal on September 1 and in the Observer on September 7. The meeting notice was also emailed to local radio stations and posted on the county website.

APPROVAL OF MINUTES:

Board reviewed minutes from June 27, 2017 meeting. Mary Kay motioned to approve June minutes, which was seconded by Susan. Motion carried with all members in favor.

CORRESPONDENCE AND COMPLAINTS:

Amanda reported that no correspondence had been submitted for the board through the County Executive's Office.

Greg Rater spoke to the board about the issues he has been having with the NYS DEC and the County in regards to his composting business. The board presented him with a copy of the Code of Ethics, which outlines the purview of the board. The board requested he review the Code and if he discovers a violation of the Code in regards to his situation to please submit it and the section of the Code in question in writing to the board for its further review.

Kristen Wright reported that she is working with legislature staff to update the Coroners program. Kathy Tampio asked her to report on a particular concern, which they are addressing. She said when a coroner needs to call someone to transport a body there could be an incident where a coroner would need to call his/her own funeral home to transport it. She said they are working to have a written policy in place where a coroner would call the closest company contracted to transport bodies and if there is no response then the coroner would call the next closest company until someone can pick up the body. This would prevent a scenario where a coroner is using discretion in asking his/her own funeral service to transport a body.

John Lloyd reported that he did not get a chance to check the board's P.O. Box before today's meeting, but he would check it in the next few days.

STATUS OF FINANCIAL DISCLOSURE STATEMENTS:

Amanda provided an overview update on the Financial Disclosure Statements.

REVIEW OF ANNUAL STATEMENTS OF FINANCIAL DISCLOSURE:

The board reviewed four forms and they were all found to be in order.

NEXT MEETING:

The board's next meeting is scheduled for October 19, 2017 at 3 p.m. in Room 341 of the Gerace Office Building, 3 N. Erie St. in Mayville, NY 14757.

MEETING ADJOURNED:

At 4 p.m., Susan motioned and John seconded to adjourn the meeting. Motion carried with all members in favor.

Minutes prepared by Amanda Gallagher and respectfully submitted by John Lloyd.