

Our Community Walks! Grant Application

Thank you for your interest in the *Our Community Walks!* Mini-Grants. This funding opportunity provides assistance to communities located in Chautauqua County, NY to implement low-cost or small-scale improvements to enhance the safety and appearance of their streets and roads for walking. Up to 8 projects will be selected for a grant of up to \$1500 per project, limit of two separate projects per city, one project per Town or Village.

Eligibility: Municipalities, schools, or non-profit organizations from any City, Town or Village in Chautauqua County are eligible to apply. Proposals may be generated by individuals or residents in collaboration with a municipality or non-profit. A municipal official (Mayor, Village Administrator, etc.) MUST sign the proposal indicating their support.

What does the award include?

- Funding to help complete a project that will improve and enhance walkability and safety in your community. Examples of eligible projects include but not limited to: crosswalks, installation/repair of short key sidewalk sections, speed bumps, benches, walk-route signage, connections or extensions to existing facilities.
- Technical assistance from Chautauqua County Department of Health and Human Services (CCDHHS) on planning and design of improvements
- Technical assistance from CCDHHS for planning and promoting community walks or walking groups.

What are the requirements for the *Our Community Walks!* Grant?

- Assign a Project Coordinator who will be the liaison with CCDHHS regarding this funding opportunity.
- Provide a match in the form of direct funds or in-kind support, such as use of municipal resources (labor, equipment), community donations, or volunteers.
- Plan, promote, and host at least 3 group walks open to the public in your community before October 30, 2018. These are intended to be free, non-competitive, informal and fun!
- Submission of post-project evaluation and before and after photos.
- Submission of at least one photo from each of three community walking events.
- Communities that have not yet adopted Complete Streets policy will be encouraged to consider doing so.

What are Complete Streets?

Complete Streets is an approach to considering the needs of all users when building, rebuilding, or improving streets or sidewalks, with a goal of making travel safer for all users, including pedestrians of all ages and abilities. If your community does not currently have a Complete Streets initiative in place, we will ask you to consider a policy that suits your community's needs. For more information on the benefits of Complete Streets, see:

<http://www.smartgrowthamerica.org/complete-streets>

How will projects be selected?

Applications will be reviewed by staff from our County Planning Department and Office for the Aging. They will consider how the need for the project was identified, impact of the proposed project on walkability in your community, partnerships, identification of a realistic budget that shows matching support, and identification of a project team.

Project Coordinator Responsibilities: This person will be responsible for being the primary contact for CCDHHS Staff, and ensuring that projects and community walks are completed in the timeframe allowed. The coordinator may be a community member, elected official, or a municipal employee.

CCDHHS Staff Responsibilities: CCDHHS staff will provide oversight to selected projects, ensure that funds are disbursed to awardees in a timely manner, and request and collect required documentation. We will also provide training as requested to help community members to develop and sustain community walking programs, advise and assist communities as needed on planning and promoting their walking groups and projects, and provide assistance to municipalities on Complete Streets policy and implementation.

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Timeline:

July 17, 2018: Applications due by noon
July 19, 2018: Awards Announced
Oct. 19, 2018: Project completed
Oct. 31, 2018: Final walk and Final Report due.

Return Completed Application:

Email: activecounty@co.chautauqua.ny.us
Fax: 716-753-4794 attn: Breeanne Agett
Mail: attn: Breeanne Agett, HRC 4th Floor
7 N. Erie Street
Mayville, NY 14757

INSTRUCTIONS:

1. Read through the application carefully.
2. Complete both pages of the application. The final application should not exceed these two pages.
3. Return via email, mail, or fax no later than Noon on Tuesday, July 17, 2018.
4. Direct any questions regarding the application to: Lisa Schmidtfrerick-Miller, Healthy Communities Consultant, schmidtl@co.chautauqua.ny.us, or call: 716-753-4795.

City, Town or Village where proposed project will be located:

Project Coordinator's name:

Email address:

Telephone:

1. Please describe the project that your community is applying for funding to complete: (30 points)

2. Why or how did you decide on this project? What need does this project help to meet? (30 points)

Our Community Walks! Grant Application

3. Hosting free community walks are a requirement of this funding. For example: meeting at a park, library or other gathering point for a one-mile walk around your town. How will you promote your community walks? Who will you partner with? (library, business, club, parks department, community leaders, etc.) (15 points)

4. Please provide a realistic project budget identifying matching funds or in-kind support. (15 points)

Sample: Install speed bump in area with no sidewalks.
Estimated total cost: \$2700
Local Match: design, labor, 20% of materials \$1200
Grant Request: \$1500

Sample: Add Yield to Pedestrian in Crosswalk sign:
Estimated total cost: \$525
Local match: Labor, crosswalk paint, seasonal removal
Grant Request: \$525

5. Acceptance of this award requires a project team of at least 4 community members, which must include at least one municipal official or employee. Please identify who has committed to participating in this project: (10 points)

Municipal Official name and title:

Project Coordinator:

Project Team Members:

I attest that I have discussed this application with each of the committee members identified, and each has agreed to participate in this project. I have also discussed this application with our Town Supervisor/Village or City Mayor and Municipal Highway /DPW Director and they are in support of this application and committed to completion of project in the timeframe outlined above.

NAME: _____ DATE: _____