



CHAUTAUQUA COUNTY DEPARTMENT OF FINANCE
DIVISION OF PURCHASING

Tracy France
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Director of Finance

ADDENDUM #2

PROPOSAL NO. RFP-4-18 SSD

**Engineering Services – West Side Sewer Extension Project
Chautauqua County South and Center Sewer District**

Proposal Issue Date: December 14, 2018

Questions Due By: January 29, 2018

Proposal Due Date: February 1, 2019

Date of Addendum: January 22, 2019

Please find below the underlined questions/concerns and the answers that follow:

1. Can you confirm the MWBE requirements of the project and also clarify whether there are specific and separate SDVOB requirements? After looking through the EFC bid packet, EFC requires an MWBE participation goal of 23% for this type of project with EFC and NYS WIIA funding. The EFC bid packet also seems to indicate an SDVOB goal of 6%. Does this goal apply to this contract? As indicated in the RFP, MWBE requirements are 23%. Please note that the EFC bid packet is part of the RFP as an attachment and that does indicate SDVOB of 6% so yes that shall apply for the contract.
2. Considering the statement in Item 7, under Phase 1 Final Design, in the RFP about detailed survey work, could you confirm that using in-house staff for topo and as-built related work is acceptable, even if we do not have a licensed surveyor on staff. It seems like the RFP is referring to actual boundary type survey work. In-house staff may be used to collect data using the GPS record drawing information, however, licensed land surveyors will be required for all the mapping and when easements are obtained.
3. Suggest using the EJCDC Standard form of Agreement – Would the County be willing to consider using the EJCDC standard form of agreement as the Contract between the Owner and the Engineer? It has been developed by the Engineer’s Joint Contract Document Committee (EJCDC) which is composed of members from all sides of the contract (Engineers, Owners, Attorneys, Contractor’s). The existing sample agreement provided in the RFP will be used.
4. To what extend does the County expect/require the MWBE participation/Utilization Plan to be put together at the time of Proposal submission? It is expected to be submitted as part of the proposal as it is a requirement referenced in the RFP. If this information isn’t provided it may be requested.
5. According the RFP, a detailed schedule for the full scope of work is to be “further identified” during Phase 1. If this detailed schedule shows the work extending past the Contract Term identified in Section 9 of the RFP, will this Contract Term be modified? Term of the contract may be negotiated prior to award of the contract.

Please acknowledge receipt of Addendum Number (2) two by signing below and returning with your Proposal.

COMPANY _____

SIGNED _____

PRINT NAME OF SIGNER _____

TITLE _____